



# CONFERENCE & EVENTS INFORMATION

**Holiday Inn**  
AN IHG<sup>®</sup> HOTEL  
MELBOURNE AIRPORT

## DISCOVER A BRIGHTER PLACE TO CONNECT

At Holiday Inn Melbourne Airport, we're all about turning your small meetings and events into effortless, unforgettable experiences that'll have everyone grinning. Whether you're getting ready for a corporate gathering, an engaging workshop, or an intimate get-together, we've got the secret sauce to ensure it's a resounding success.

Conveniently located just 400 meters from Melbourne Airport, we're the top choice for event organizers seeking personalized service and meticulous attention to detail – all with a delightful twist. What's more, our onsite parking and complimentary shuttle service ensure your guests come and go with ease.

With a history of delivering top-notch hospitality dating back to 1969, Holiday Inn Melbourne Airport knows how to throw a great event. Let us handle the nitty-gritty so you can focus on creating moments that will be the talk of the town.

Prepare to blend business with pleasure and let's ensure your event is as unforgettable as the catchiest tune on the charts!



# TABLE OF CONTENTS



## **4. Our Spaces**

## **5. Explore our Day Delegate Packages**

**6.** Day Delegate Bliss!

**7.** Day Delegate Package with Buffet Lunch

**8.** Day Delegate Package with Working Lunch

**9.** Tea Break Options

## **10. Breakfast, Dinner and a Little More**

**11.** How would you like to Start the Day

**12.** Canape Options

**13.** What's for Dinner

**14.** Our Drinks Packages

## **15. The Little Extras**

**16.** Audio Visual

**17.** Accommodation

**18.** IHG Business Rewards



Need Help?

We have placed helpful tips and hints through this document. Just look for the green box.

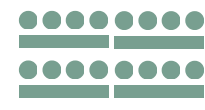
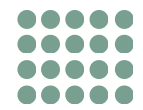
# WHICH SPACE IS THE BEST FOR YOU?



Our four versatile meeting rooms at Holiday Inn Melbourne Airport are tailor-made for small gatherings. As small meeting specialists, we ensure a seamless experience. We simplify things by providing essentials in each room, including a data projector and screens, a flipchart, and a whiteboard, all with no extra costs.

Our pillarless rooms offer unobstructed views and flexible setups while bathing in natural light. From theater-style to boardroom arrangements, we can accommodate your needs. Our spacious meeting room suits up to 80 attendees or divides into three cozier spaces. For those craving a productive, sunlit atmosphere, our bright boardroom is ideal.

At Holiday Inn Melbourne Airport, we're committed to making your small meeting an unforgettable, effortless event.



ROOM	AREA (M2)	THEATRE	CLASSROOM	BOARDROOM	COCKTAIL	BANQUET	CABARET	U-SHAPE
TULLAMARINE	63	50	24	20	80	40	28	20
SUNBURY	63	50	24	20	80	40	28	20
MELROSE	63	50	24	20	80	40	28	20
MELROSE & SUNBURY	126	100	40	40	160	80	56	35
TULLAMARINE & SUNBURY	126	100	40	40	160	80	56	35
OAKLANDS	31			8				

**EXPLORE OUR DAY DELEGATE PACKAGES**  
**LET'S PLAN YOUR EVENT TOGETHER**



# FOCUS, GATHER & THRIVE!



## Day Delegate Day Package

Enjoy a day (or half) filled with delights:

- **Kick-starter:** Tea, Coffee, Juice, and Fresh Fruit
- **Morning mingle:** Coffee, Tea, Fruit Juice, and two Morning Treats (can be either Savory Bites or Sweet Delights)
- **Midday meal:** Your choice of either an Energizing Buffet or Working Lunch: Complete with Refreshing Drinks
- **Afternoon pick-me-up:** Coffee, Tea, and two Afternoon Snacks (can be either Savory Bites or Sweet Delights)

## Plus our meetings include complimentary:

- **Audiovisual :** Projector/screen, whiteboard and flip chart
- Delegate parking
- **Thoughtful Table Setup:** Premium filtered Purezza still & sparkling water, notepads, and pens
- **All-Day** Room Hire (Minimum Numbers Apply)



Please note that our Half Day Delegate Package includes all the morning essentials and lunch, but does not feature afternoon delights.



# MIDDAY MEAL OPTIONS



## Revitalise your Workday

Casual and satisfying, our midday buffet offers a variety of options to suit everyone's taste buds.

Begin with the Chef's selected soup, dive into any two hot buffet items of your choice, and complement your plate with two sides curated by our Chef.

Freshen up your palate with a crisp salad and conclude your meal with two tempting desserts.

It's a laid-back buffet experience, crafted just for you, making your midday break flavorful and fuss-free.

## Chef's Selection of Soup

- Heirloom Tomato and Fresh Basil: A Symphony of Summer (gf, v)
- Pumpkin Fusion with Ginger and Coriander: A Flavourful Delight (gf, v)
- Creamy Potato and Leek: Comfort in a Bowl (gf)

## Your Choice from any two items from the Hot Buffet

- Roast Lamb with Rosemary Infused Gravy: A Taste of Tradition (gf, nf)
- Oven-Baked Tasmanian Salmon Fillets with Zesty Lemon and Herb Butter Sauce: Coastal Elegance (gf, s, nf)
- Grilled Chicken Breast with Mushroom Sauce: Poultry Perfection (gf, nf)
- Chef's Authentic Butter Chicken: An Indian Delight (gf)
- Tender and Flavorful 8-Hour Slow-Cooked BBQ Pork Ribs: Finger-Lickin' Good
- Penne Pasta in Spicy Arrabbiata Sauce (Vegan): Fiery Italian Flavors (v, nf)
- Green Thai Curry with Tofu and Vegetables (v): An Asian Sensation (df, gf nf, vg)
- Mediterranean Vegetable Lasagna (v): A Vegetarian Marvel (v)

## Chef's Choice of Two Sides

- Roasted Chat Potatoes: Golden and Delicious (gf, sf, vg, nf)
- Seasoned Steamed Garden Vegetables: Fresh and Healthy (gf, df, vg, nf)
- Steamed Basmati Rice: The Perfect Complement (gf, df, vg, nf)
- Rosemary and Garlic Roast Chat Potatoes: Aromatic and Crispy (gf, df, vg, nf)
- Creamy Mashed Potato: Comforting and Creamy (gf, nf)
- Garlic Bread: Irresistibly Garlicky (v)
- Crispy Potato Wedges: Perfectly Crunchy (v, df)

## Chef's Selection of Salad

- Pasta Salad with Mediterranean Flavors: A Mediterranean Odyssey (v, nf)
- Crunchy Asian Noodle Salad: An Oriental Adventure
- Classic Greek Salad: A Taste of the Mediterranean (gf, v)
- Mixed Green Salad: Fresh and Vibrant (gf, df, nf)
- Potato and Streaky Bacon Salad: A Hearty Favorite (gf, df, nf)

## Your Choice of Two Delightful Desserts

- Platter of Petit Fours Cakes (Boysenberry Friand, Chocolate Almond Brownie, Lemon Cheesecake): Sweet Bites of Bliss (v)
- Assorted Petit Four Tartlets (Apple Frangipane, Coconut Rhubarb, Green Tea Cheesecake): A Miniature Taste Explosion (v)
- Tiramisu Slab: An Italian Classic
- Mixed Berries Cheesecake: A Berrylicious Treat (nf, v)
- Cinnamon-Flavored Apple Crumble with Vanilla Custard: Comfort in Every Bite (gf, df, v, nf)

Please note that our Half Day Delegate Package includes all the morning essentials and lunch, but does not feature afternoon delights.

(gf) Gluten Free | (vg) Vegan | (nf) Nut Free | (v) Vegetarian | (s) Contains Seafood

# WORKING LUNCH



## Revitalise your Workday

Make your lunchtime productive and delicious with our working lunch options.

Choose any two delectable sandwiches and/or wraps, of your liking. Our Chef will carefully select two salads to complement your choices, creating a well-rounded meal. Round off your working lunch with a delicious fruit platter.

It's a convenient and flavourful spread designed to keep you energized and satisfied throughout your busy day.

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(v) Vegetarian | (s) Contains Seafood

## Sandwiches

- Tomato, Onion, Cucumber, and Garlic Mayonnaise: A Fresh Veggie Delight (nf)
- Roasted Capsicum, Spinach, Tasty Cheese, and Lettuce: A Burst of Flavor (v)
- Cajun Spiced Chicken, Herb Mayonnaise, Onion, and Lettuce: A Spicy Twist
- Curried Egg, Sliced Tomato, Mayonnaise, and Lettuce: Creamy and Delicious

## Wraps

- Grilled Mixed Vegetables, Onion, Mayonnaise, and Lettuce: A Garden Medley (v)
- Sliced Bocconcini, Sliced Tomato, Herb Mayonnaise, and Lettuce: A Mediterranean Treat (nf)
- Sliced Ham, Tasty Cheese, Sliced Tomato, and Lettuce: A Classic Combo (nf)
- Grilled Chicken, Sliced Tomato, Onion, Sriracha Mayonnaise, and Lettuce: Bold and Flavorful (nf)

## Chef's choice of two salads

- Mixed Green Salad: Fresh and Vibrant (gf, df, nf, v, vg)
- Pasta Salad with Mediterranean Flavors: A Taste of the Mediterranean (v)
- Classic Greek Salad: A Mediterranean Delight (gf, v)
- Potato and Streaky Bacon Salad: A Hearty Favorite (gf)
- Cous Cous Salad with Moroccan Spiced Chicken: Exotic and Flavorful (df)

**Plus enjoy a Fresh and Colourful Fruit Platter**



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# TEMPTING TEA BREAKS



**Full Day Delegate:** Please select any 2 options for both morning & afternoon tea.

**Half Day Delegate:** Please select any 2 options for your break.

## Sweet Delights

- Mini Muffins (Chocolate and Hazelnut, Red Fruit and Salted Caramel) (v)
- Wholesome Bircher Muesli Cup with Creamy Yogurt (v)
- Mini Chocolate Profiteroles (v)
- Freshly Baked Danishes (Pecan Plait, Cinnamon Whirl, Berry Crown) (v)
- Triple Chocolate & White Chocolate Macadamia Nut Cookies
- Nutella Chocolate Brownie (v)
- Homemade Scones with Whipped Cream & Strawberry Jam (v)
- Mini Boutique Lamingtons (Mango, Lemon, Raspberry, Chocolate, Apple) (v)
- Carrot Slab Cake with Cream Cheese (v)
- Warm Banana Bread with Maple Syrup Butter

## Sweet Delights

- Toasty Ham and Gruyere Mini Croissants (nf)
- Chef's Delight Mini Frittatas with Tomato Salsa
- Crunchy Carrot, Celery, and Silky Hummus (gf, df, v)
- Savory Spinach and Creamy Ricotta Parcel (v)
- Artisanal Assortment of Gourmet Meat Pies
- Exotic Vegetable Samosa with Tangy Mango Chutney (v)
- Golden Falafel with Vibrant Beetroot Hummus (gf, v)
- Delectable Chicken and Mushroom Filo Elegance
- Smoked Salmon and Whipped Cream Cheese Mini Bagel (s, nf)
- Gourmet Mac and Cheese Croquette (v)

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**BREAKFAST, DINNER**  
**AND A LITTLE MORE**



# HOW WOULD YOU LIKE TO START THE DAY?



## **Holiday Inn Buffet Breakfast**

Indulge in the best of both worlds with our Holiday Inn Breakfast. Enjoy an extensive spread featuring everything from the continental and hot buffet, including crispy bacon, hash browns, baked beans, and more. Plus, savor your favorite choice from our delightful egg menu. To top it off, sip on refreshing fruit juice and savor unlimited tea and coffee.

## **Continental Breakfast**

Experience the simplicity of our Continental Breakfast. Choose from a selection of cereals, pastries, muffins, fresh fruits, toast, cold cuts, cheeses, yoghurt, fruit juice, and enjoy bottomless tea and coffee.



Customize your breakfast experience with our delicious A La Carte options. Ask for a copy of our latest menu.

# COME TOGETHER WITH CANAPÉS?



## Hot Canapés:

- Buffalo Chicken and Coleslaw Sliders (nf)
- BBQ Pulled Pork Sliders (nf)
- Vegetarian Spring Roll with Sweet Chilli Sauce (v)
- Mediterranean Falafel with Creamy Hummus (gf, v)
- Lamb Kofta with Moroccan Spiced Labneh (gf)
- Battered Fish Goujons with Tartare Sauce
- Sundried Tomato Arancini with Beetroot Aioli (v)
- Chicken Satay Skewers with Peanut Sauce

## Cold Canapés:

- Smoked Salmon with Crème Fraiche and Chives on Blinis (nf)
- Melon Wrapped in Prosciutto with Mint (gf, df, nf)
- Pesto Bocconcini and Cherry Tomato Skewers (gf, v)
- Heirloom Tomato Bruschetta (v, nf)
- Hummus with Sourdough Crisps and Paprika (nf, v)
- Chicken Liver Pate with Red Onion Relish on Crostini
- Assorted Hand-Rolled Sushi with Soy Sauce (s, gf)

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1-Hour: Your choice of any 3 Canapés in total  
2-Hour Your choice of any 6 Canapés in total

# OR ENJOY A PLATED DINNER?



Indulge in a delightful dining experience that celebrates the flavors of the season.

Our plated dinner offerings are a culinary journey designed to delight your senses with the freshest and most seasonal ingredients. Whether you choose our two-course or three-course option, each dish is thoughtfully crafted to highlight the vibrant tastes and textures of locally sourced produce.

Experience the changing seasons on your plate. Our menu celebrates locally-sourced, seasonal ingredients, offering refreshing salads in summer and hearty, comforting dishes in winter.

For current sample menu click [here](#)



Don't hesitate to ask us for the latest menu, as our culinary creations change with the seasons.



# BESPOKE BEVERAGES



If you're pondering the perfect beverages for your event, look no further.

No matter the duration, be it 1, 2, 3, or more hours, we've designed our Standard and Premium Beverage Packages to cater to your unique preferences. Within these packages, you'll discover a thoughtful selection including Sparkling Wine, an array of White and Red Wines, Beers, Soft Drinks, Mineral Water, and a variety of Juices, ensuring a perfect match for any occasion..

But that's not all. Should you desire a completely bespoke beverage package, we're delighted to craft one to your exact specifications. Your experience, your choices—let us ensure every moment is enriched with your favorite sips.



Our team are constantly sourcing the best in beverages. Ask our friendly team for our latest beverage options.



**NOW THAT THE EVENT IS PLANNED,  
LET US HELP WITH LITTLE EXTRAS**



# ELEVATE YOUR EVENT WITH SEAMLESS AUDIOVISUAL



Although we include all the basics, should you require anything else, our dedicated events team takes pride in meticulously coordinating your audiovisual needs in collaboration with our trusted suppliers. Our goal is to ensure that every detail is expertly handled, allowing you to focus on meaningful connections with colleagues and friends.

We offer a range of AV equipment, including:

- Handheld Microphone
- Lectern with Microphone
- In Built Speakers
- Owl Meeting Camera
- PA System
- Laptops

or anything else that you may need.



For a tailored AV experience that suits your specific event, please reach out to our team. Please note that additional charges may apply.





# NEED ACCOMMODATION?



Whether you're here for a conference or enjoying quality time with family and friends, we're excited to provide the perfect home away from home with our 207 guest rooms. Choose from King, Queen, or Twin accommodation to suit your needs.

What truly sets us apart is our commitment to ensuring you have a fantastic night's sleep. We've topped all our beds with super comfy mattress toppers, and we offer a delightful selection of pillows, from plush to firm, so you can personalize your comfort. Just don't forget to set that trusty alarm!



To keep you connected, we offer complimentary Wi-Fi throughout your stay. Your comfort and satisfaction are at the heart of our hospitality

# EARN POINTS WITH IHG BUSINESS REWARDS



**IHG** BUSINESS REWARDS

Whether you're booking a meeting room, a conference, an exhibition, a company event, or guest rooms, you'll earn 3 points for every \$1 USD spent. And these points turn into rewards redeemable for Reward Nights, digital downloads, items from our online catalogue... and a whole lot more.

## **A Whole World of Choice**

With IHG® Hotels & Resorts, you can choose from over 6,000 participating hotels in over 100 countries worldwide. Downtown or out of town. Mountainside or beachside. We give you the world.



IHG® Business Rewards is simple. All points you earn through IHG Business Rewards can be managed together under one IHG One Rewards account.



Intercontinental Fiji



For a tailored proposal or further details on our conference and event packages, [please contact our events team](#) or scan the QR Code below to enquire



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